## Fogelsville PTO

312 S. Route 100 Breinigsville, PA 18031

## **Fundraising/Event Deposit Form**

Total Coins: \$
Total Cash: \$
Total Checks: \$
Total Deposit: \$
Total # of Checks included with deposit:
Date:
Event/Fundraiser:
Chairperson Signature:
NOTES:
<u>Instructions:</u>
Coins and Cash: Count the coins and cash separately and enter the totals on the appropriate line.
<b>Checks:</b> Record the total dollar amount of the checks, and the actual number of checks on the appropriate lines.
<b>Total Deposit:</b> Calculate the total deposit by adding the coins, cash and check amounts.
<b>Submit to Treasurer:</b> Place form and money in an envelope marked "Treasurer" in the Gold PTO Mailbox in the school lobby

For questions, please contact PTO Treasurer, Arika Troxell arikatroxell@gmail.com

Thank you,

PTO Executive Board